

## Supplier/In-house Rating Proforma 3

*Part(s) under analysis* ..... *Supplier (if applicable)* .....

Support systems							
Factor	Ratings					Why?	Evidence
1. Quality system	5	4	3	2	1		<div>Required</div> <div>▼</div> <div>Quality procedures/ results</div>
	<div>Quality system <i>with</i> clear procedures and measureable results</div> <div>Quality system <i>without</i> clear procedures and measureable results</div>						
2. Continuous improvement practices (e.g. process improvement)	5	4	3	2	1		<div>Required</div> <div>▼</div> <div>Records</div>
	<div>Track record of implementing improvement recommendations for the part(s) under analysis</div> <div>Never implements improvement recommendations for the part(s) under analysis</div>						
3. Training schemes	5	4	3	2	1		<div>Training schemes</div>
	<div>Very <i>pro-active</i> in delivering relevant training schemes for the part(s) under analysis</div> <div>Not <i>pro-active at all</i> in delivering relevant training schemes for the part(s) under analysis</div>						
4. Reliability of information systems, databases and documentation	5	4	3	2	1		<div>Provide examples</div>
	<div>Always provides correct information</div> <div>Never provides correct information</div>						
5. Engineering change systems (e.g. drawings and bills of materials)	5	4	3	2	1		<div>Required</div> <div>▼</div> <div>Records</div>
	<div>Always records engineering changes for the part(s) under analysis</div> <div>Never records engineering changes for the part(s) under analysis</div>						
6. Technical support system	5	4	3	2	1		<div>Required</div> <div>▼</div> <div>Records</div>
	<div>Response to technical queries <i>always</i> made within agreed time scales</div> <div>Response to technical queries <i>never</i> made within agreed time scales</div>						